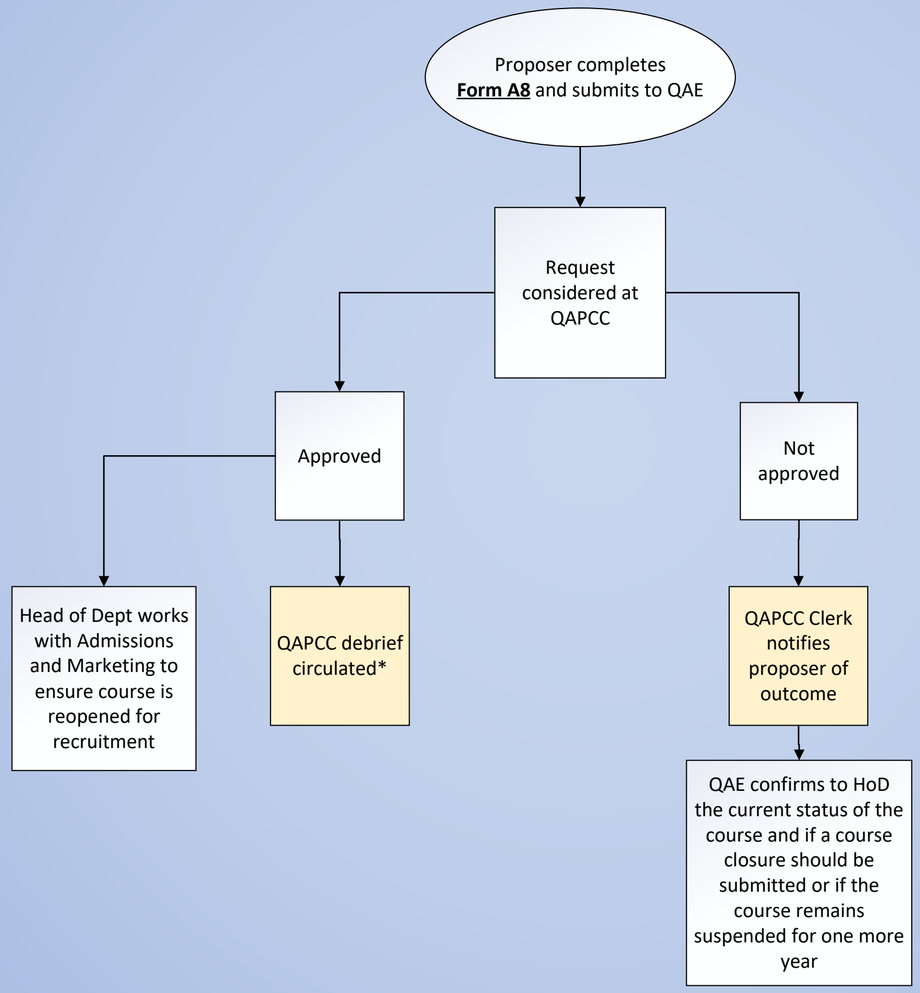
Resumption of Recruitment



Courses suspend recruitment for a maximum period of 2 successive academic years.

If a faculty wishes to resume recruitment to a suspended course, form A8 must be submitted to QAE by May of the preceding calendar year for consideration by QAPCC (e.g. to resume recruitment from September 2028, the proposal must be submitted to QAE by May 2027).

Where a course has remained suspended for the maximum period of 2 successive academic years, the faculty must either request to resume recruitment and delivery using form A8 or close the course using form A3.

*QAPCC debrief circulated via email to the following recipients confirming approval (within 3 days of approval):

- Proposer and course team
- Dean
- Head of School
- Head of Department
- SDLT
- ULO/PLO (if applicable)
- Chair of SVP/Validation Event
- SVP Lead Reviewers/validation panel members
- Academic Registry
- Portfolio Performance
- Institutional Performance and Statutory Reporting
- Timetabling and Exams
- Finance
- Admissions
- Web team
- Marketing
- CSA
- Student Services
- Estates
- RASC
- QAE