# Form A7

**Student consultation outcome regarding transfer to new course**

This form should be completed to confirm the outcome of the consultation with current students regarding their transfer to a new revalidated version of a course or to a new course title where it has been approved by QAPCC (revalidations) or PMG (course title changes).

The form should be completed by the Head of Department and submitted to the Head of QAE for final approval.

**Course Details**

|  |  |
| --- | --- |
| **Course Title:** |  |
| **New Course Title:** *(if course title change)* |  |
| **Faculty:** |  |
| **School:** |  |
| **Collaborative Partner(s):***(where applicable)* |  |
| **Head of Department:** |  |

**Consultation**

All continuing students on the named course have been consulted and provided the option to transfer to the new revalidated version of the course/the new course title.

|  |  |
| --- | --- |
| **Date of consultation:** |  |
| **Format of consultation:** |  |
| **Number of students:** |  |
| **Number of students that agreed to transfer:** |  |
| **Number of students that declined to transfer:**  |  |

**Recommended Outcome**

Following the student consultation, the Head of Department recommends the following outcome:

|  |  |
| --- | --- |
| **All students are transferred to the new revalidated version of the course/new course title** | [ ]  |
| **Only the students who agreed to transfer are transferred to the new revalidated version of the course/new course title** | [ ]  |
| **None of the students are transferred to the new revalidated version of the course/new course title** | [ ]  |

**Transfer Date**

Any student transferring to the new revalidated version of the course/new course title will be transferred from the following date.

|  |  |
| --- | --- |
| **Transfer date** |  |

**Faculty Approval**

The faculty approves the recommended outcome:

|  |  |
| --- | --- |
| **University Liaison Officer (if applicable)** |  |
| **Head of Resources and Planning**  |  |
| **Head of School** |  |

**Head of QAE Approval**

|  |  |
| --- | --- |
| **Outcome** | [ ]  Approved[ ]  Rejected |
| **Comments** |  |