

MINUTES

Board of Governors

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS HELD AT 9.00AM ON WEDNESDAY 23RD MARCH 2022 IN THE FIFTH FLOOR MEETING ROOM, TOWN HOUSE, PENRHYN ROAD CAMPUS

PRESENT: Francis Small (Chair), Ali Al-Kinani, Sandra Campopiano (Vice Chair), Gill Hall, Jane Hargreaves, Dirk Kahl, Peter Mayhew-Smith, Alison Osborne, Andrew Pearce (online via Teams), Tom Smyth, Steven Spier, Sarim Syed

IN ATTENDANCE: Andrew Boggs, University Clerk, Emily Boynton, Executive HR Director, Caroline Harries, Chief Financial Officer, Martyn Jones, Deputy Vice-Chancellor, Helen Laville, Provost (online via Teams), Sue Reece, Interim University Registrar, Nikki Reeves (minutes), Governance & Committees Adviser

Formal Matters

31. Apologies

31.1 Apologies for absence were received from Caroline Mawhood and Mick Williams.

32. Conflicts of Interest

32.1 No conflicts of interest were declared.

33. Minutes of the Board of Governors held on 24 November 2021

33.1 The minutes of the Board of Governors meeting held on 24 November 2021 were **approved**.

34. Matters Arising / Action Grid (Paper 28/21)

34.1 The Board **noted** the action grid and the updates presented.

35. Use of the University Seal (Paper BG 29/21)

35.1 The Board **ratified** the actions set out in the paper.

Vice Chancellor's Business

36. Vice-Chancellor's Report and Strategy Update (Paper BG 30/21)

36.1 The Vice Chancellor's updates were welcomed by the Board.

36.2 The Board **noted** the paper and **agreed** the actions.

37. Employability Briefing (Paper BG 31/21)

37.1 The Interim University Registrar updates were welcomed by the Board.

37.2 The Board **noted** the report and the updates provided.

38. Staff Survey (Paper BG 32/21)

38.1 The Board welcomed the updates from the Executive HR Director.

38.2 The Board **noted** the paper and **agreed** the actions.

CFO's Business

38. CFO Update (Paper BG 33/21)

- 38.1 The Board welcomed the updates from the Chief Financial Officer.
- 38.2 The Board **noted** the paper and the updates provided.

39. External Audit Appointment (Paper BG 34/21)

- 39.3 The Board **approved** University's proposal.

Clerk's Report: Regulation and Governance

40. HE Regulation and Legislative Overview (Paper BG 35/21)

- 40.1 The Board welcomed the updates from the University Clerk.
- 40.2 The Board **noted** the paper.

41. OfS Tracker (Paper BG 36/21)

- 41.1 The Board welcomed the updates from the University Clerk.
- 41.2 The Board **noted** the paper.

42. UKS and University Memorandum of Understanding (Paper BG 37/21)

- 42.1 The Board **approved** the proposed Memorandum of Understanding between the University and the Union of Kingston Students.

43. Board Appraisals Update (Paper BG 38/21)

- 43.1 The Board welcomed the updates from the Vice Chair of the Board
- 43.2 The Board **approved** the schedule and updates to the appraisal form as outlined in the paper.

44. Revised Board Terms of Reference (Paper BG 39/21)

- 44.1 This item was deferred to the 29th June 2022 meeting.

45. Scheme of Delegation Updates (Paper BG 40/21)

- 45.1 The Board welcomed the updates from the University Clerk.
- 45.2 Subject to the agreed amendments, the Board **approved** the updates made to the Scheme of Delegation.

46. Board and Committee Dates 2022/23 (Paper BG 41/21)

- 46.1 The Board **approved** the dates for the 2022/23 academic year Board and Sub-Committee meetings.

Annual Reports and Items to be Noted

47. Development and Fundraising Annual Report (Paper BG 42/21)

- 47.1 The Board welcomed the updates from the Deputy Vice-Chancellor.
- 47.2 The Board **noted** the report and **agreed** the actions.

48. Equalities Pay Gap Reporting (Paper BG 43/21)

- 48.1 The Board welcomed the updates from the Executive Director of HR.
- 48.2 The Board **noted** the paper.

49. Health and Safety Update (Paper BG 44/21)

- 49.1 The Board welcomed the updates from the University Clerk.
- 49.3 The Board **noted** the paper.

Any Other Business

[Closed session - The following confidential items were considered in the presence of Board members only]

Dates of forthcoming meetings:

9.00am, Wednesday 11th May 2022

3.00pm, Wednesday 29th June 2022

Dates of forthcoming Academic Council meetings:

1.00pm, Wednesday 4th May 2022

1.00pm, Wednesday 6th July 2022

Signed:
Francis Small (Chair)

Date: ...29.06.2022.....