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| **Section 1: To be completed by the student** |
| Full Name: | KU Number: |
| GP Name & Address: | Course: |
| **Dates not fit to study, from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Brief description of symptoms/condition: |
| **Authorisation:** I agree to the doctor issuing confirmation of my attendance at the GP Surgery and any appropriate information being provided to my faculty. |
| Signed: | Date: |
|  |
| **Section 2: To be completed by General Practitioner** |
| Initial consultation date: | Presenting condition: |
| **Period of time affected by condition, from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Mitigating Circumstances are specific circumstances that are:** * sudden, serious and unpredictable and/or
* relevant to an individual student and
* likely to seriously impair the student’s performance and
* taking place at the same time as an assessment event or before an assignment deadline
* **Ongoing conditions are not considered Mitigating Circumstances unless they are a recent worsening/fluctuation of the condition**
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| Is this a worsening or fluctuation of an ongoing condition?  |  |
| In my opinion this condition **would** have affected the student’s academic studies between the above dates: |  |
| It is **not possible to say** that this condition would have affected the student’s academic studies: |  |
| Further comments: |  |
| GP Name: | GP Stamp |
| Signed: |
| Date: |
| Form invalid without student and GP signatures, and official GP stamp. |

**Mitigating Circumstances**

Please check the University regulations before you make a claim. <http://www.kingston.ac.uk/aboutkingstonuniversity/howtheuniversityworks/policiesandregulations/mitigating-circumstances-and-extensions-regulations/>

Complete a claim for mitigating circumstances on OSIS <https://osis.kingston.ac.uk/>

The first and last date you were unable to engage with your course.

If this has resulted in a long period of time missed or you are unsure when you will be able to return to your studies, please consider an interruption of your studies, information is available here: <http://www.kingston.ac.uk/aboutkingstonuniversity/howtheuniversityworks/policiesandregulations/general-regulations/>



Support for ongoing conditions is available via the Disability and Mental Health Advisors: <https://kingstonuniversity.sharepoint.com/sites/mykingston/mysupport/studentwellbeing/Pages/disabilityavaliablesupport.aspx>