

PORTFOLIO MANAGEMENT GROUP

Coordinated by Planning

SCOPE

1. The Portfolio Management Group (PMG) oversees all course-related activity that might have a commercial impact on the university. Activity includes:
 1. Setting priorities for development and evolution of the university's education portfolio.
 2. Review individual new course ideas and screen out or request refinement of low fit ideas, including from a commercial perspective, assessing any operational cost relating to new provision and ensuring return-on-investment margins (e.g. teaching space provision cost) are in line with expectations.
 3. Proposed name changes of existing courses to ensure they are market-aligned.
 4. Initiate special measures for low fit or courses that are commercially underperforming against market data.
 5. Consideration, assessment and deciding on any courses to be closed, as identified via the Course Closure Framework.
2. Decisions taken at the PMG will be Chair's Actioned by the Chair of the Education Committee, followed by appropriate management via the university's Quality Enhancement and governance framework.
3. The PMG does not consider any other changes such as New Collaborative Partnerships, Module changes, faculty-requested course closures, etc.

MEMBERSHIP

Provost (Chair),
PVC (Education) as Chair of Education Committee
PVC (Knowledge Exchange and Innovation) – *to attend only when Degree Apprenticeship proposals are presented.*
Executive Director Students
Director of Student Recruitment and Admissions
Director of Finance or representative
Head of Planning
The Market Appraisal lead within Planning

In attendance

For each proposal, the Dean (or representative), Head of Resource and Planning, Course Proposer and Business Partners who contributed to the proposal will be invited.

PROCESS

The PMG will meet five times per year, generally in December, February, April, July and October.

