# Guidance BG(iv)

# Guidelines on the application of regulations and procedures in different types of collaborative partnerships

The table below indicates whether Kingston University’s, or the partner’s, regulations and procedures apply in the case of validated or franchised collaborative partnerships, or jointly delivered provision.

* A **validated** course is one that leads to an award of the University and is delivered wholly or in part by a partner. The field is “unique” to the partner and is not offered by the University (normally, the University has expertise in the subject area of the validated course in order to be able to assure standards and quality).
* A **franchised** course is one leading to an award of the University that is delivered wholly or in part by one or more partners and is also usually delivered within the University.
* **Joint delivery** is where a Kingston University award is jointly delivered by the partner and the University (this should not be confused with a ‘joint award’). For quality assurance purposes, provision which is jointly delivered is treated in the same way as franchised provision.

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| **Regulations/procedures** | **Validated provision** | **Franchised provision** | **Joint delivery** |
| Kingston University General Regulations  *(note: this covers items such as registration, tuition fees, use of premises, equipment and resources etc.)* | KU regulations apply | KU regulations apply | KU regulations apply |
| Regulations/procedures relating to conduct on specific premises | KU regulations apply if it relates to issues such as health and safety, attendance, codes of conduct, etc. on the University’s premises  Partner regulations apply if it relates to issues such as health and safety, attendance, codes of conduct, etc. on the partner’s premises | KU regulations apply if it relates to issues such as health and safety, attendance, codes of conduct, etc. on the University’s premises  Partner regulations apply if it relates to issues such as health and safety, attendance, codes of conduct, etc. on the partner’s premises | KU regulations apply if it relates to issues such as health and safety, attendance, codes of conduct, etc. on the University’s premises  Partner regulations apply if it relates to issues such as health and safety, attendance, codes of conduct, etc. on the partner’s premises |
| Academic Misconduct Procedures | KU regulations apply | KU regulations apply | KU regulations apply |
| Expulsion of Students on Academic Grounds | KU regulations apply | KU regulations apply | KU regulations apply |
| Extensions to Assessment Submission Deadlines | KU regulations apply | KU regulations apply | KU regulations apply |
| Mitigating Circumstances and Student Assessment | KU regulations apply | KU regulations apply | KU regulations apply |
| Postgraduate Regulations | KU regulations apply | KU regulations apply | KU regulations apply |
| Undergraduate Regulations | KU regulations apply | KU regulations apply | KU regulations apply |
| Plagiarism | KU regulations apply | KU regulations apply | KU regulations apply |
| Student Appeals (Taught Programmes) | KU regulations apply | KU regulations apply | KU regulations apply |
| Student Complaints Procedures | Students are subject to the complaints procedure of the partner institution. In the absence of such procedures the following steps will apply:  • Stage 1 Local Level Resolution: considered by the partner institution  • Stage 2 Faculty/Department Resolution: considered by the Faculty/Department Complaints Co-ordinator at Kingston University with relevant input from the Liaison Officer and a representative from the partner institution  • Stage 3 Compliance Review: reviewed by a Compliance Advisor at Kingston University | Students are subject to the complaints procedure of the partner institution. In the absence of such procedures the following steps will apply:  • Stage 1 Local Level Resolution: considered by the partner institution  • Stage 2 Faculty/Department Resolution: considered by the Faculty/Department Complaints Co-ordinator at Kingston University with relevant input from the Liaison Officer and a representative from the partner institution  • Stage 3 Compliance Review: reviewed by a Compliance Advisor at Kingston University | Joint KU/partner investigation at stage 1. KU procedures apply from Stage 2 onwards. |
| Student Disciplinary Procedures | Students are subject to the disciplinary procedures of the partner institution. In the absence of such procedures, Kingston University procedures will apply, as appropriate. Relevant staff from the partner institution shall undertake the respective roles as outlined, with the exception of the final appeal stage, which will instead be convened by the University Secretary’s Department. If any instances of misconduct occur when a student from a partner institution is in attendance at Kingston University, the student will be subject to the disciplinary proceedings of the partner institution. Kingston University reserves the right to take action in the interests of health and safety or where it would be expedient to do so for the purposes of investigating allegations of misconduct. | Students are subject to the disciplinary procedures of the partner institution. In the absence of such procedures, Kingston University procedures will apply, as appropriate. Relevant staff from the partner institution shall undertake the respective roles as outlined, with the exception of the final appeal stage, which will instead be convened by the University Secretary’s Department. If any instances of misconduct occur when a student from a partner institution is in attendance at Kingston University, the student will be subject to the disciplinary proceedings of the partner institution. Kingston University reserves the right to take action in the interests of health and safety or where it would be expedient to do so for the purposes of investigating allegations of misconduct. | Where the misconduct takes place on KU premises, a discussion will take place between KU and the partner to decide whose procedures should apply.  Where the misconduct takes place on partner premises,  students are subject to the disciplinary procedures of the partner institution. In the absence of such procedures, Kingston University procedures will apply, as appropriate. Relevant staff from the partner institution shall undertake the respective roles as outlined, with the exception of the final appeal stage, which will instead be convened by the University Secretary’s Department. If any instances of misconduct occur when a student from a partner institution is in attendance at Kingston University, the student will be subject to the disciplinary proceedings of the partner institution. Kingston University reserves the right to take action in the interests of health and safety or where it would be expedient to do so for the purposes of investigating allegations of misconduct. |
| Validation provided by | KU | KU | KU |
| Quality Assurance | KU | KU | KU |
| Programme day-to-day operation | Partner | Partner | Partner and KU |
| Students enrolled with | KU and partner | KU and partner | KU and partner |
| Students registered for qualification with | KU | KU | KU |
| Union of Kingston Students student membership | Yes | Yes | Yes |
| HEAR provided by | KU | KU | KU |
| Certificate provided by | KU | KU | KU |