

# Template C14

# Resources Document

## [Course Titles]

## Re/validation

## [Date]

Faculty: *[insert name]*

School: *[insert name]*

Department: *[insert name]*

*This template includes prompts and guidance (in red) please remove as you complete. ONLY THE BLACK TEXT SHOULD REMAIN IN THE FINISHED DOCUMENT.*

## Staffing and Expertise

*Provide an overview of staff numbers (permanent and HPL) and approximate student numbers and summarise the staff expertise, connections with industry and how this supports the delivery of the provision.*

Head of School: [insert name]

Permanent Course Team\*: [Insert name, job title and FTE of all staff, include any vacant positions]

Hourly Paid and Guest Lecturers: [Insert name and job title of all staff]

Academic and Technical Support: [Insert name and job title of all staff]

*\**links to the individual staff profile pages on the [Kingston University website](https://www.kingston.ac.uk/staff/) should be provided for all permanent staff in Appendix A.

*An organisation chart showing the department and course staffing structure can be inserted if available.*

## Facilities

*Provide an overview of the facilities that support the learning and teaching of the provision, including the location and specifications of these facilities and how student access is managed. Insert photographs or a video link presenting the facilities if available, or if the validation event is being conducted remotely.*

## Equipment and Software

*Provide an overview of any specialist equipment and software available that will support the learning and teaching activities of the provision.*

**Other Resources**

*Provide an overview of any other resources available that will support the learning and teaching activities of the provision. For example, the library and IT suites, Canvas, equipment loan services etc.*

**Confirmation of additional resource requirements**

|  |  |
| --- | --- |
| **Does the course(s) presented for re/validation require any additional resources that were not approved as part of the original proposal?**  | **YES/NO**  |
| **If yes, has this been approved by the Head of School and HoRP?**  | **YES/NO****If yes, please provide evidence.** |

## Appendix A: Permanent Staff Profile pages

*[Insert links to staff profile pages on the Kingston University website for every permanent member of staff delivering on this course]*

*[For collaborative partner provision, please attach CVs]*